

MARITIMELINE NAVIGATION GUIDE

CONGRATULATIONS!

As a graduate, you stand at the threshold of joining a dynamic industry that plays a pivotal role in global trade and connectivity. No matter what part of the maritime sector you aspire to join, this guide will equip you with the insights, strategies, and tips from those in the industry to help you get started on a successful and fulfilling career in maritime.



“Contrary to popular belief, the maritime sector offers opportunities beyond seafaring and port operations. Take the time to explore this industry which intersects with almost all sectors of the economy.”

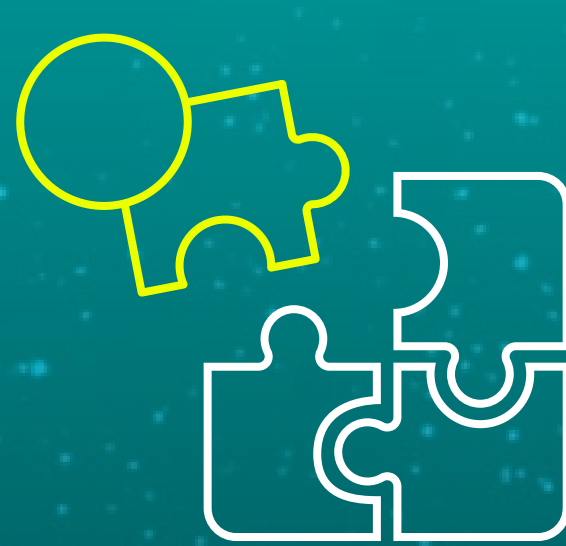
 **Ringo Tan**
Business Development Manager
Maersk

NAVIGATE YOUR MARITIMELINE SKILLS

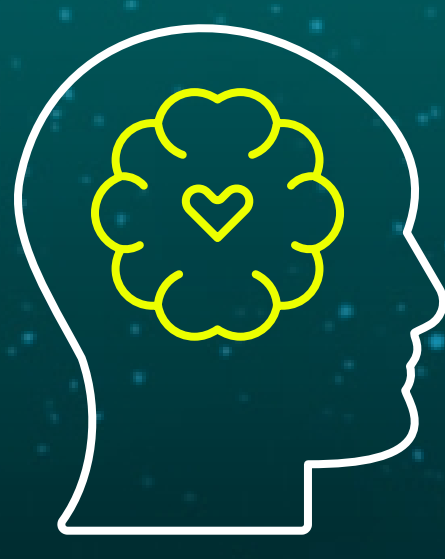
Regardless of your career path, soft skills are vital in today's interconnected world. They are essential in managing complexity, building strong relationships and resolving conflict. Candidates with a strong combination of domain and soft skills stand out from the competition in their career search.



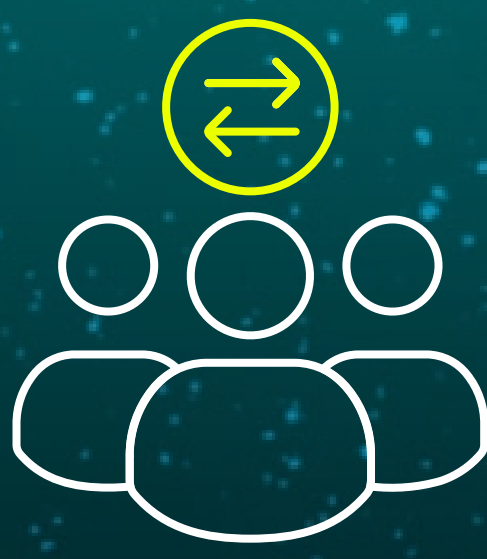
PROBLEM-SOLVING



ADAPTABILITY



EMOTIONAL
INTELLIGENCE



INTERPERSONAL
SKILLS



COMMUNICATION

Here are a few ways to hone your soft skills:

1. ASSESS YOUR SKILLS

Every individual has a unique mixture of strengths and weaknesses. Take time to analyse what you consider to be your strengths, and where you need to improve.

2. ASK FOR FEEDBACK

We're never our own best judges. Ask trusted friends and mentors for honest feedback to build a deeper understanding in areas you need to work on.

3. LEARN TO LISTEN

Active listening is listening to understand, rather than simply listening to formulate your response.

4. KEEP TALKING

Communication is like a muscle - the more you use it, the stronger you get. Converse with people from different backgrounds to communicate better while growing your network.



"Embrace global collaboration, innovation and lifelong learning as you navigate towards a greener future."

 **Roshni Selvam**
Sustainability Manager
Maritime and Port Authority of Singapore

CRAFT A SHIPSHAPE RESUME

As a fresh graduate, you're competing with many others based on your qualifications and future potential. Make the most out of every opportunity and leave a positive impression on a potential employer with a good resume.

Graduate Resume Template:



CONTACT

Always provide your full name, professional email and contact details.



OBJECTIVE

Write a short introduction about yourself - highlight goals, relevant skills, and what you bring to the table.

QUALIFICATIONS

Take the initiative to share your qualifications, completion dates, honours & awards received.

RELEVANT COURSEWORK

Showcase coursework or projects related to the role that you're applying for.

Highlight the key skills and experiences you gained from these projects.

DOMAIN SKILLS

Include technical skills (e.g. data analytics, digital fluency) and soft skills (e.g. critical thinking, adaptability) that are relevant to the role you're applying for.

EXPERIENCES

Briefly share about relevant internships, part-time jobs, or volunteer experiences - provide details about the organisation, your role, responsibilities, and accomplishments or any other contributions you made.

CO-CURRICULAR ACTIVITIES

Highlight any extracurricular activities, clubs, or leadership roles you were involved in during your studies to demonstrate teamwork, negotiation, and time management skills.



TOP TIP

Customise your resume with relevant skills and experiences to show employers you've taken the initiative to understand their needs.



"We worked on a research project for Baumarine where we supported the Market Manager platform in finding new leads. Working with a cross-functional team was fun and constructive, as they gave us feedback on how to improve and were always supportive when we needed help."



Shaun Ong

Bachelor of Science in Maritime Studies

Nanyang Technological University

Interned with Torvald Klaveness for the Summer 2023

MaritimeONE Internship Programme 2023

OWN YOUR INTERVIEW

4 tips to help you ace any interview and land the job!


TIP ONE ARRIVE PREPARED

The best way to sound like you know what you're talking about is to know what you're talking about. Doing your research on the industry, the role you're applying for, the company you're applying to, and even the background of the hiring manager, can all give you an edge over the competition.

- [MaritimeONE Career Portal](#)
- [Find out more about the sector here](#)

TIP TWO PRACTICE MAKES PERFECT

While some questions may be specific to the role, many interviewers ask questions to assess your cultural fit, commitment and personality. Practising your answers to these common questions will make you feel more confident during the interview.

-  - Why are you interested in this role?
- What are your strengths & weaknesses?
- How do you resolve disagreements in a team?

TIP THREE ASK THE INTERVIEWER QUESTIONS

An interview isn't a one-way street; it's your opportunity to learn more about the role and the company you're applying to. Ask what the ideal candidate looks like to them and reiterate why you're that candidate. Ask about culture, career progression and even where their favourite lunch spots are. Prepare yourself with questions to demonstrate your interest in the job.

TIP FOUR ALWAYS BE YOURSELF

While it's good to come across as practised and professional, you have to leave some space to let your personality shine through.

JOIN THE CREW

Maritime is more than an industry; it's a relationship-oriented and global community. Join other like-minded graduates and those who are just starting their careers through the MaritimeONE Club to help you make valuable industry connections.



As a MaritimeONE Club member, you can look forward to inspiring fireside chats, valuable workshops and exclusive networking events to unlock amazing career opportunities and form lasting friendships.

“Being a MaritimeONE Club member has been greatly beneficial to my personal and professional development as it provides a platform for me to expand my network of industry professionals, alumni and fellow students. This exposure has proved invaluable in fostering connections and giving me industry insights.”

 **Ezra Jeevan Joshua**
Diploma in Maritime Business
Singapore Polytechnic



 To join the MaritimeONE Club, please apply using this [link](#)

The maritime industry is big yet small, and filled with boundless opportunities. Join the maritime industry and embark on your journey of discovery, camaraderie, and the thrill of adventure.

 **Richard Tan**
Network Planning Manager
Ocean Network Express



OWN YOUR FUTURE

Embarking on a career in maritime is an exciting prospect, one filled with limitless paths and opportunities to explore. We hope this guide will help you as you embark on your own MariTimeline.

“Start anywhere you can, even if it is out of your comfort zone. Be open to new experiences. Just keep going and you will get to where you want to be.”

 **Jacqueline Lam**
Charterer
Rio Tinto



Explore more career opportunities here

**MARITIMEONE
CAREER PORTAL**